

Position Title: **Director of Research**
Company: **Racing Medication & Testing Consortium (RMTC)**
Prepared by: **Dan Fick** Date: **February 24, 2010**
Approved by: Date:

SUMMARY:

Provides coordination and related administrative duties for RMTC research projects and associated research in the United States and internationally.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Reports directly to the Executive Director.
- Coordinate the activities and meetings of the RMTC Scientific Advisory Committee and other related committees, sub-committees and task forces.
- Coordinate administration studies designed for the development of uniform detection limits, threshold levels, decision levels and recommended withdrawal times for the regulation of therapeutic medications.
- Coordinate the analysis of data produced from the administration studies and the production of final written reports for distribution to RMTC Scientific Advisory Committee and Board of Directors.
- Assist principal investigators with publication of research studies in peer review journals.
- Assist with the coordination of additional RMTC research projects and request for research proposals.
- Assist with the coordination of the RMTC Post Doctorate Placement and Graduate Assistant Internship Programs.
- Act as an RMTC liaison to RCI, AORC, ICRAV and racing laboratories with emphasis on prohibited substances and practices.
- Ability to travel to research sites, drug testing laboratories, related drug testing conferences, and RMTC Scientific Advisory Committee, RMTC Board and Drug Testing Initiative Task Force meetings.
- Other duties and responsibilities as may be assigned from time to time by the Executive Director.

Responsibility for contacts: This position interacts with RMTC staff, all board members, industry representatives and other business contacts on an ongoing basis.

QUALIFICATIONS *To perform this job satisfactorily, an individual must be able to perform each essential duty efficiently. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

EDUCATION AND/OR EXPERIENCE

- College degree and post graduate work with a strong scientific emphasis is required.
- A strong background in scientific writing with a history of publication is required.

KNOWLEDGE AND TECHNICAL SKILLS

- Basic PC skills with word processing, power point and spreadsheet packages.
- Experience with statistical analysis software.
- Understanding of pharmacokinetic and pharmacodynamic principles.
- Knowledge of the racing industry is preferred.

OTHER

- Good communication and interpersonal skills.
- Ability to prioritize work assignments and follow through in an efficient manner.

WORK ENVIRONMENT

- Preferably, this position will be performed at the RMTC office in the Lexington, Kentucky.
- Ability to travel on a monthly basis is required.